



Stay in

POZnań*



First of all welcome to our city! I am pretty sure you will like it here! I do hope you will appreciate the level of education we offer as well as social life. Have a nice stay, get to know our city, make friends. Use our location to visit Berlin and Warsaw – these capital cities are so close from here! We are open for other cultures, so we do encourage you to check possibilities of future employment.

Mayor of the City of Poznań
Jacek Jaśkowiak

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With around 24,000 employees, Carl Zeiss is one of the global leaders in the optical and optoelectronic industries. At Carl Zeiss, you will have the opportunity to work on trendsetting technologies together with the best minds in your fields.

Assistant of Accountant Accounts Payable

Responsibilities:

- Perform accounts payable transaction processing in a timely and accurate manner in accordance with defined operating procedures
- Administer invoices: control, verification (workflow and electronic handling), processing
- Prepare postings and transfer to SAP FI
- Generate defined standard reports and process ad-hoc requests

Requirements:

- Fluency in **German** and **English** (both written and spoken)
- University BA degree preferably in economics or business administration
- Preferably relevant working experience

If you are interested in this job offer please apply by: shareservices@zeiss.com



CenturyLink is the third largest telecommunications provider in the United States, with 55K employees worldwide – including Poznan – which provides multi-lingual support to our global customer base with 24/7 support in 12 languages.

Service Desk Analyst

Responsibilities:

- First level of technical support and incident management
- Single point of contact for all email and phone communication
- Creation of Incident and Request tickets and queries relating to these tickets

Requirements:

- Excellent verbal and written skills in one of the following languages: **English** and **German** or **Spanish**, **Portuguese**, **Italian**, **French**
- Knowledge or understanding of IT infrastructure
- Strong interest in IT
- Good Microsoft Office knowledge

If you are interested in this job offer please apply by: hr.poland@centurylink.com



Egnyte is the industry-first provider of Adaptive Enterprise File Services that uniquely anticipate IT and end-users' needs to securely, easily and intelligently share content stored on-premises or in the cloud.

Java Developer / JavaScript Developer / QA Automation Engineer

Responsibilities:

- Code primarily in one of technologies used by Egnyte Engineering Java, JavaScript, Python, Objective-C, C++ and many more
- Work Closely with internal teams
- Design, develop and maintain software components

Requirements:

- Good **English** skills (Polish is not required)
- Good understanding of Software Engineering and QA Methodologies
- Willingness to learn and try new technologies
- Familiarity with: Jira, Git, SVN

If you are interested in this job offer please apply by:

<http://egnyte.com/jobs/> // jobs_poland@egnyte.com



IKEA Business Service Center Sp. z o.o. is an organization located in Poznan. Our assignment is to take care of transactional services for IKEA organizations in all countries where IKEA has its business activities. Our aim is to work more efficiently with administrative tasks within Finance and HR throughout the IKEA Group, to help our units focus on the core IKEA business: meeting our customers.

Junior Accounts Payable Specialist/ HR Administrator

Responsibilities:

- Deliver professional services to the business with customer in focus
- Make use of your language skills in everyday work
- Gain experience in multinational and worldly recognized company
- Learn what HR administration or Finance processing is about

Requirements:

- Fluent in **English** and one of the following European languages: **Czech**, **Finnish**, **German**, **Italian**, **French**, **Dutch**, **Portuguese**, **Spanish**, **Russian**, **Hungarian**, **Norwegian**, **Swedish**, **Danish** or **Slovakian**
- Student or a graduate in the field of Accounting, Business Administration, Human Resources Management, Language Philology or other related fields
- Computer literate, with solid knowledge of MS Office package

If you are interested in this job offer please apply by:

www.IKEA.pl/praca // recruitment.bsc@ikea.com